

Direct Deposit Form

***If you would like a check mailed to your mailing address do not fill out this form ***

Please complete this form for direct deposit **AND** include a Voided Check or Bank Statement/Letter

Tri-State Staffing, Inc.
PO Box 2182
Augusta, ME 04338-2182

I authorize Tri-State Staffing, Inc. to direct deposit my net pay, each pay week into my:

_____ Checking Account
_____ Savings Account

This authority will remain in effect until I have cancelled it in writing. I also authorize my employer to make appropriate adjustments should an incorrect payment be entered into my account.

(Please Print) Employee Name and Last 4 digits of Social Security Number

Financial Institution

Address of Financial Institution

Employee Signature and Date

Routing Number (**Bottom left side of check**)

Account Number (**Bottom middle of the check**)